



WEECHI-IT-TE-WIN FAMILY SERVICES INC.

ANNUAL MEETING

RAINY RIVER FIRST NATIONS ROUND HOUSE

Thursday, October 16, 2014





P.O. Box 812 Fort Frances, Ontario P9A 3N1 Toll Free 1-800-465-2911 (807) 274-3201 Fax (807) 274-8435 E-Mail: weechi.ca

2014



WELCOME

WEECHI-IT-TE-WIN FAMILY SERVICES

ANNUAL MEETING

Thursday, October 16, 2014

Carl Tuesday

Big Grassy First Nation

Lucille Morrisseau

Couchiching First Nation

Gary Smith

Naicatchewenin First Nation

Kathy Kishiqueb

Onigaming First Nation

Roger Spencer

Seine River First Nation

Amy Handorgan

Naongashing First Nation

Justin Boshey

Lac La Croix First Nation

Garry Windigo

Nigigoonsiminikaaning First Nation

Robin McGinnis

Rainy River First Nations

Alex Cochrane

Mitaanjigaming First Nation

Weechi-it-te-win Family Services Corporate Member Listing 2013-2014

Big Grassy First Nation

Carl Tuesday

Barb Wilson Roy Tom

Couchiching First Nation

Lucille Morrisseau

Dave Bruyere Sara Mainville

Naicatchewenin First Nation

Gary Smith

Tara Smith Gilbert Smith

Onigaming First Nation

Kathy Kishiqueb

Daniel Kelly Lawrence Kelly

Seine River First Nation

Roger Spencer

Norman Girard Dave Spencer

Naongashing First Nation

Amy Handorgan

Dolores Cobiness Rhonda Big George

Lac La Croix First Nation

Justin Boshey

Nora Jourdain Karen Geerken

Nigigoonsiminikaaning First Nation

Garry Windego

Gail Windigo Shannon King

Rainy River First Nations

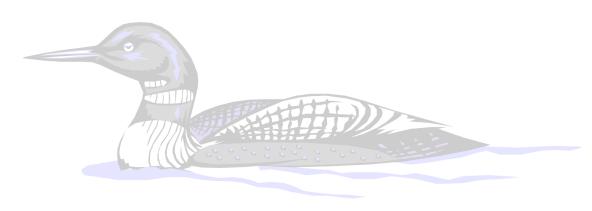
Robin McGinnis

Shawn Brown Agnes Grover

Mitaanjigaming First Nation

Alex Cochrane

Sandra Wayash Annie Wayash



W.F.S. Staff 2013/2014

ADMINISTRATION STAFF

Laurie Rose– Executive Director
Dale Morrisseau – Director of Administration
Raylene Johnson – Receptionist
Linda Kay – Accountant
Sarah Kelly– Sr. Accountant

Verna DeBungie – Executive Assistant Roger Chiasson – Systems Administrator Florence Chartrand - Program Secretary Trish Mainville- Accounting Clerk Carrie Atatise-Norwegian – Human Resources

PROGRAM STAFF

Shannon Blight – Director of Nanaadawewenin Andrea DeBungie-Investigations & Assessment Melanie Buckshot-Investigations & Assessment Shawn Jourdain– Program Consultant (P.C.) Peggy Jourdain– Program Consultant (P.C.) Arlene Parker – Director of Naaniigaan
Beatrice McMillen- Investigation & Assessment
Patricia Frasier – Alternative Care Coordinator
Jackie Jourdain-Adams- Program Consultant (P.C.)
Diane Cobiness- Program Consultant (P.C.)

SUPPORT STAFF

Gilbert Smith A/Cultural Coordinator

Lauris Werenko Children's Mental Health

Leona McGinnis
- Clinical Coordinator

Dan Morrisseau Staff Trainer

Jason Mainville Telepsych.

Sirrpa Sterling
Psychologist Associate

Diane Morrison - Treatment Foster Care

GANWAWENDAASOWIN PROGRAM STAFF

Crystal Smith-Team Lead

Verna Windigo – Administrative Team Leader Ernie Morrison Jr. –Cook/Housekeeper Iline Yerxa – Education Assistant Ken Morrison – Bi-Cultural Clinician Dwayne Johnson – Residential Counsellor Katie Racine –Case Manager Rick Adams- Residential Counsellor Lori McLean –Residential Counsellor Rick Adams- Residential Counsellor

Chad Limenstoll – Residential Counsellor

Sandra Stevens – Staff Trainer/Intake Coordinator Delray Smith – Maintenance Vacant– Life Skills Coordinator Heidi Bolen-Kreiger – Bi-Cultural Clincian Sharon Wilson –Residential Counsellor Betty Kennedy –Residential Counsellor Leah Woods –Residential Counsellor Gloria Greene –Residential Counsellor Angela Derosier-Residential Counsellor



^{*} Does not include On-Call, Relief or T.L.C. Relief Staff

WEECHI-IT-TE-WIN FAMILY SERVICES INC. ANNUAL MEETING

KAY-NA-CH-WA-NUNG HISTORICAL CENTRE- MANITOU MOUNDS
Thursday, October 16, 2014
10:00 A.M.

AGENDA

- 1. **OPENING PRAYER –** Elder Genevieve McGinnis
- 2. WELCOME ADDRESS Chief Jim Leonard
- 3. ROLL CALL Chairperson
 - Acknowledgment of Appointments
- 4. BAND COUNCIL RESOLUTION APPOINTMENTS
- 5. PRESIDENT'S ADDRESS
- 6. EXECUTIVE DIRECTOR ADDRESS
- 7. APPROVAL OF ANNUAL MEETING MINUTES
 - September 26, 2013
- 8. APPROVAL OF BY-LAW AMENDMENT 13/14
- 9. AUDIT REPORT FISCAL YEAR 2013/14- Fillion & Company
- 10. APPOINTMENT OF AUDITOR 14/15
- 11. STANDING COMMITTEE REPORTS

Personnel Committee Finance Committee Services Committee Elders Committee

- 12. OTHER BUSINESS
- 13. TRADITIONAL SELECTION PROCESS

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Section 1: **Meeting Minutes**

September 26, 2013

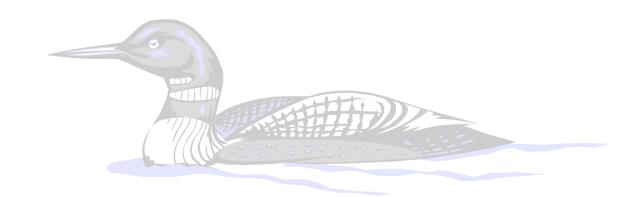
Section 2: By-law #1 Amendment

Section 3: Auditor's Report – 2013/14

Weechi-it-te-win Family Services

Section 4: Committee Reports

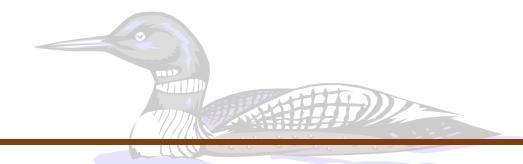
Executive Committee
Personnel Committee
Finance Committee
Services Committee
Elders Committee



SECTION 1



Weechi-it-te-win Family Services
Annual Meeting Minutes
September 26, 2013



WEECHI-IT-TE-WIN FAMILY SERVICES INC. ANNUAL MEETING

Naicatchewenin Round House Thursday, September 26, 2013 10:00 a.m.

1. INTRODUCTIONS AND ROLL-CALL

Given that a quorum was present, the meeting could proceed.

2. OPENING CEREMONY

The meeting was called to order at 11:15 a.m. Elders Rose Snowball and Rosie Boshkaykin opened the meeting with a traditional prayer, followed by the passing of smudge, the WFS pipe and an offering of fruit to all present.

3. WELCOME ADDRESS

Chairman Gilbert Smith welcomed all corporate members, elders and guests to the meeting. He acknowledged the drum, pipes and other sacred items present.

President Garry Windego, also welcomed corporate members, community members, staff, elders to this year's annual meeting. She also acknowledged the agency's traditional items, and asked the membership to have a constructive meeting.

Executive Director, Laurie Rose welcomed the corporate membership, visitors Animikii Ozone, staff and guests to today's annual meeting.

4. APPROVAL OF ANNUAL MEETING MINUTES – August 30, 2012 RESOLUTION #001

Moved by: Agnes Grover/Roy Tom

"That the membership has reviewed and hereby adopted the meeting minutes of the Annual Meeting held on August 30, 2012 as presented."

Carried.

5. AUDITOR'S REPORT - Fiscal Year Ending March 31, 2013

Maurice Fillion, Auditor, Fillion & Company reported on Weechi-it-te-win Family Services Inc. & Sand Bay audit report's for fiscal year ending March 31, 2013. Mr. Fillion reported that in their opinion, the financial statements present fairly in all material respects, were in accordance with Canadian generally accepted accounting principles.

Given there was no discussions, the following resolution resulted:

RESOLUTION # 002

Moved by: Robin McGinnis/Norman Girard

"That the membership has reviewed and accepted the Audit Report's for Weechi-it-te-win Family Services Inc. for the fiscal year ending March 31, 2013, as presented."

Carried.

6. APPOINTMENT OF AUDITOR - Fiscal Year 13/14

Moved by: Agnes Grover/Garry Windego

"That the membership hereby appoints Fillion & Company as the auditor for fiscal year 2013/14."

Carried

7. STANDING COMMITTEE REPORTS

a) Executive Committee Report

The annual report was presented to the corporate membership.

Moved by: Agnes Grover/Garry Windego

"That the membership hereby approves the annual Executive Committee report for 2013/14 as presented."

b) Personnel Committee Report

The annual report was presented to the corporate membership.

Moved by: Robin Mcginnis/Garry Windego

"That the membership hereby approves the annual Personnel Committee report for 2013/14 as presented."

c) Finance Committee Report

The annual report was presented to the corporate membership.

Moved by: Agnes Grover/Roy Tom

"That the membership hereby approves the annual Finance Committee report for 2013/14 as presented."

d) Services Committee Report

The annual report was presented to the corporate membership.

Moved by: Agnes Grover/Robin McGinnis

"That the membership hereby approves the annual Services Committee report for 2013/14 as presented."

Given that there was no further discussions regarding the above reports, the following resolution occurred:

Carried.

8. OTHER

ANNUAL GENERAL MEETING 2014

Robin McGinnis volunteered that Rainy River First Nations would host next years AGM.

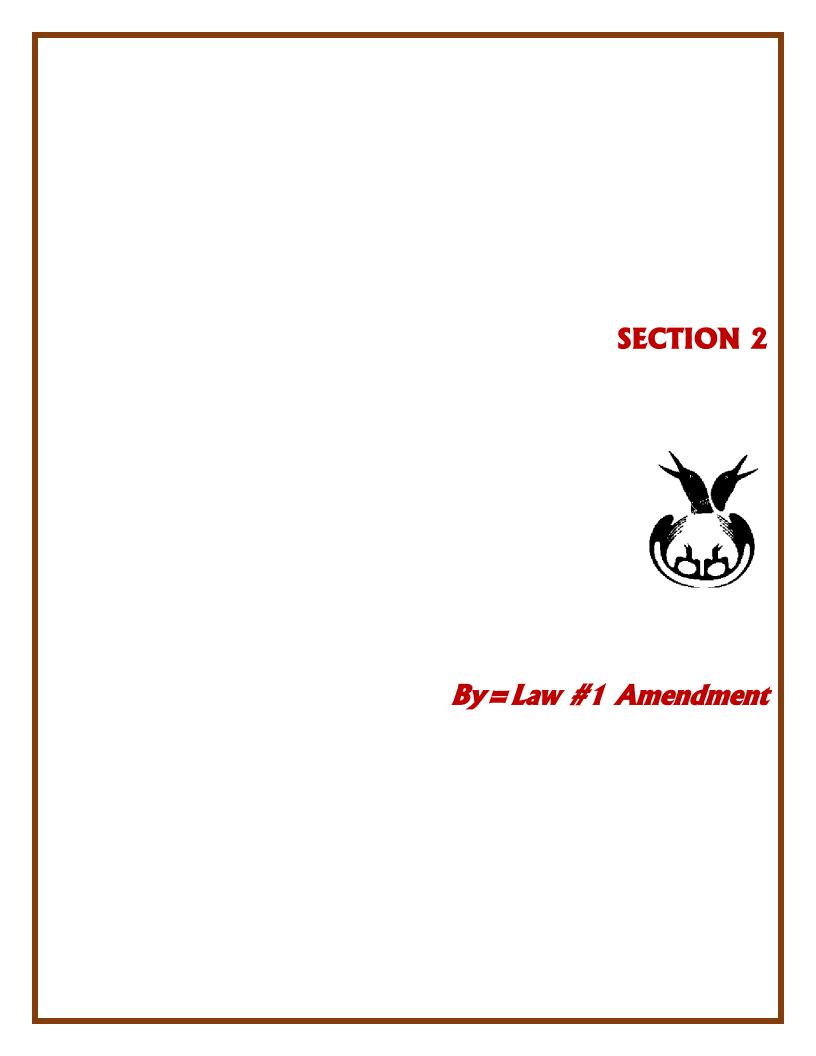
9. TRADITIONAL SELECTION PROCESS

The following corporate members were selected by a traditional selection process for the following officer positions of the Corporation:

President **Garry Windego** – Nigigoonsiminikaaning First Nation

Vice-President Robin McGinnis - Rainy River First Nations
Secretary/Treasurer Gary Smith-, Naicatchewenin First Nation

Meeting adjourned at approximately 4:05 p.m.



WEECHI-IT-TE-WIN FAMILY SERVICES INC.

AMENDMENT TO BY-LAWS

BE IT RESOLVED THAT:

1. The fourth sentence of Paragraph 9(b) of By-law Number 1 of the Corporation is hereby deleted and replaced with the following sentence:

"At least six (6) Directors must be present <u>in person or represented by proxy</u> at meetings at all times to conduct the business of the Corporation".

2. Paragraph 9(c) of By-law Number 1 of the Corporation is amended by adding the following two new paragraphs thereto:

"Any Director entitled to vote at meetings of Directors may appoint any other member of the Corporation to act in his or her absence as his or her proxy (agent). The agent is to attend and act at the meeting in the manner, to the extent and with the power conferred by written proxy.

Subject to the requirements of the Act, the Directors may prescribe the form of proxy, or the Chairperson of the meeting may accept a proxy at his or her discretion. The proxy is to be deposited with the secretary of the meeting before any vote is passed under its authority, or at an earlier time or manner prescribed by the Board."

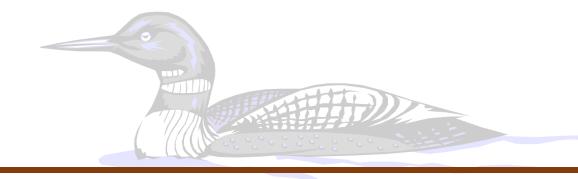
- 3. The foregoing amendments to By-Law Number 1 will become effective on today's date.
- 4. The Secretary-Treasurer of the Corporation is hereby authorized and directed to sign the amended By-laws as so enacted as evidence of the foregoing and to insert the same in the front portion of the Minute Book of the Corporation.

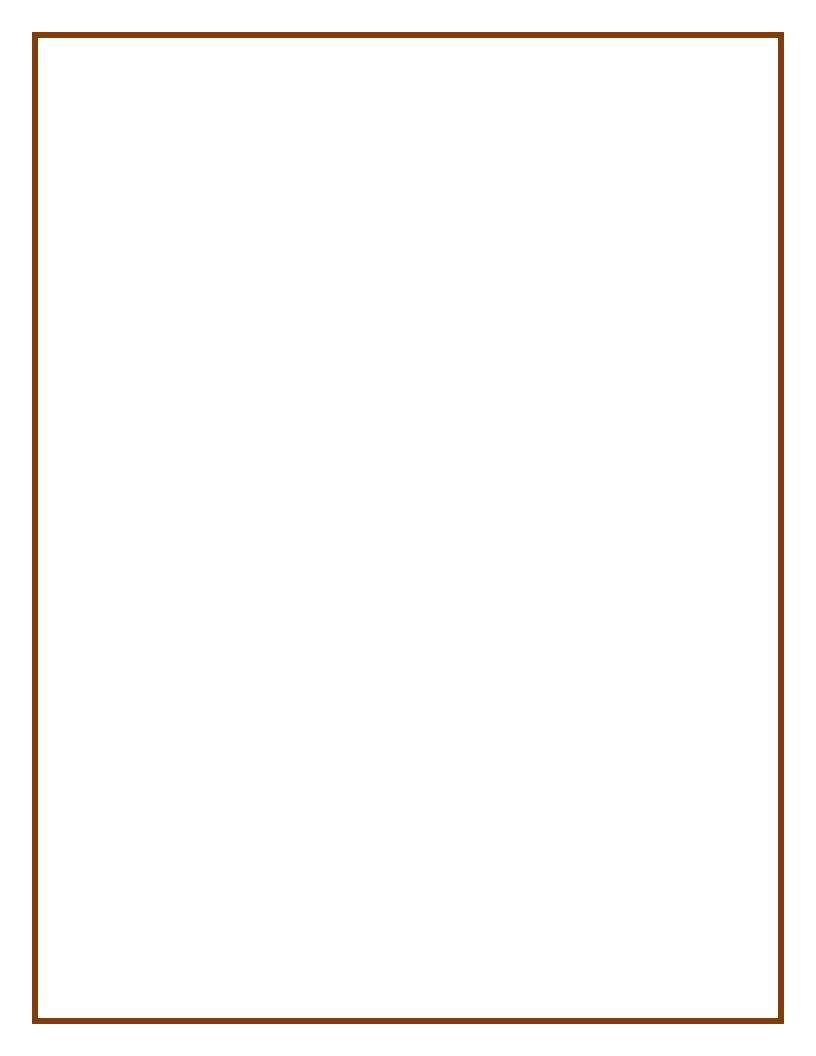
SECTION 3



Weechi-it-te-win Family Services Inc.
Financial Statements

For Year Ending March 31, 2014





SECTION 4



Weechi-it-te-win Family Services

Standing Committee Reports

2013/14





WEECHI-IT-TE-WIN FAMILY SERVICES INC.





BOARD OF DIRECTORS 2013/2014





Maango Ininii



EXECUTIVE COMMITTEE REPORT 2014 The President, Vice-President and Secretary/Treasurer constitute the Executive Committee of the Board of Directors with full authority to conduct the business and the affairs of the Corporation between meetings of the Board of Directors. In keeping with the philosophy of Weechi-it-te-win Family Services, the Executive Committee continues to promote the central principle of Naanigan Abinoojii. The Executive Committee meets as requir3ed and through its By-law. **GOVERNANCE** The Executive Committee has continued to work diligently with the Board of Directors and its Committees to establish transparency, accountability, process and overall structure to the services of the Agency. This structure is developmental in nature and has proven to keep all Committee in discussion and in process of all activities of the Agnecy. **EXECUTIVE COMMITTEE MEETINGS** In order to deal with the operational and organization requirements of Weechi-it-te-win Family Services, the Executive Committee has scheduled three (3) Executive Committee meetings. PERSONNEL ISSUES The Executive Committee met to discuss and address important employee matters as well as to appoint members to the Personnel Committee.



WEECHI-IT-TE-WIN FAMILY SERVICES INC.



PERSONNEL COMMITTEE 2013/2014





Roger Spencer, Chairperson Seine River First Nation

Lawrence Kelly, Member Ojibways of Onigaming First Nation **Amy Handorgan, Member** Big Island First Nation

Alex Cochrane Mitaanjigamiing First Nation

PERSONNEL COMMITTEE ANNUAL REPORT August 2014

The Personnel Committee is a standing Committee created by the Board. The Committee is a working group internal to the operations of the Weechi-it-te-win Family Services Agency. In ensuring the philosophy of Weechi-it-te-win, the Personnel Committee continues to promote Naaniigan Abinoojii. There Personnel Committee meets on a monthly basis and has been responsible for ensuring the objectives as outlined in the terms of reference and Weechi-it-te-win Family Services Personnel Policy are implemented.

MONTHLY PERSONNEL COMMITTEE MEETINGS

Effective May 2014, there were changes to the Personnel Committee to include four Board Members (one appointed Chairperson) and the Human Resource Manager. Personnel Committee Appointments were made on August 11, 2014 by the Executive Committee. The first Personnel Committee Meeting under the new structure was held on September 15, 2014. The Personnel Committee was inactive for a period of two months during the transitioning phase of implementing the changes along with accommodating changes to board member appointments.

A comprehensive review and revisions were made to the Weechi-it-te-win Family Services Personnel Policy on July 15 and 16, 2014. Process maps were created for ease of reference.

In addition to this, Weechi-it-te-win Family Services has implemented a Computer and Internet Usage Policy which outlines for the parameters for computer and internet usage.

The Personnel Committee has approved and implemented a new format for the Minutes of Meetings.

TRAINING

Sage installation and upgrades were implemented to the Finance and Administration computer systems. This included a three day training session for the new software. An electronic Human Resource Management system is being researched and will be implemented within the next two months to ensure efficient management of human resource activities and processes.

PERSONNEL FILE AUDITS

Weechi-it-te-win Family Services has operated without an electronic human resource management system for a considerable period of time and subsequently, has resulted in irregularities in file maintenance. In total, forty-four files were audited and the outcome is as follows:

Summary of file audit:

- 44 employee files reviewed 3 employee files missing
- 34 outstanding CRCs (as far back as 1998, 2002, etc)
- Important personnel information is missing (such as SIN, drivers license, etc)
- Personnel Policy: 43 out of 44 need to sign Policy Acknowledgement form email sent to all staff on Friday,
 September 12, 2014
- Finance Policy: 18 out of 46 need to sign Policy Acknowledgement form in process

- Criminal Records or Vulnerable Sector check: 34 out of 44 need to update or do not have a criminal records or vulnerable sector check
- Oath of Confidentiality: 8 out of 44 need to sign oath of confidentiality
- Drivers Abstract and Drivers' License: 44 out of 44 need to update both
- Performance Appraisals: 34 out of 44 have outstanding performance appraisals
- Files in disarray
- Job descriptions: outdated, inconsistent with current job, non-existent 13 files do not have a job description
- ✓ No human resource management system in place duties were shared among certain staff and subsequently, there were inconsistencies and oversights in files
- ✓ Issues with recruitment and selection process

In order to ensure file compliance with the Weechi-it-te-win Family Services Personnel Policy requirements, all files are currently being updated which includes: creating new job descriptions in the absence of them, updating job descriptions, updating criminal reference or vulnerable sector checks, etc.

TEAM BUILDING

Weechi-it-te-win Family Services recognizes the importance of staff contributions and recognizes both individual and team achievements. As such, effective May 2014, the Agency has created guidelines and implemented an "Employee of the Month" to acknowledge the achievements and contributions of its staff members. An employee of the month is selected by the 27th of each month and receives a gift certificate.

In addition to this, on August 29, 2014, a Staff Appreciation day was celebrated by a day of fishing and a fishfry along with engaging in team building exercises with staff. Going forward, Staff Appreciation day will take place on a quarterly basis.

Other initiatives and activities for building positive employee relations are being considered.

KEY OBJECTIVES FOR THE PERSONNEL COMMITTEE MONTHLY MEETINGS:

- Recruitment for positions
- Employee/Personnel matters
- Policy revisions
- Recommendations for improvements to policy and process

OBJECTIVES FOR FISCAL YEAR 2014/2015

- To implement an electronic Human Resource File Management System
- To conduct a capacity assessment of the staff and organization
- To continue with Team Building initiatives on a guarterly basis
- Employee engagement strategy
- Ensure personnel files are up to date and compliant with the Agency Personnel Policy
- Succession planning
- Development of a recruitment strategy



WEECHI-IT-TE-WIN FAMILY SERVICES INC.





FINANCE COMMITTEE 2013/2014



Roger Spencer, Member -Seine River First Nation Gary Smith, Chair- Naicatchewenin First Nation

Roy Tom, Member –First Nation Shawn Brown, Member - Rainy River First Nations

FINANCE COMMITTEE ANNUAL REPORT September 2014

The Finance Committee is a standing committee created by the Board. The Committee is a working group internal to the operations of the Agency - Weechi-it-te-win Family Services. In keeping with the philosophy of Weechi-it-te-win, the Finance Committee continues to promote Naaniigan Abinooji. The Finance Committee meets monthly and through its terms of references was responsible for the following activities of the agency:

MONTHLY FINANCIAL STATEMENTS REVIEW

The Finance Committee convened regular monthly financial expenditure reviews or as required. The Committee met **10 times** this year.

2014/15 BUDGET

The Ministry has advised that the funding eligibility planning amount for fiscal year 2014/15 is in the amount of \$10,851,905.00. At the September 4, 2014 Board Meeting, the Board of Directors have approved a balanced budget for this fiscal year based on this allocation amount. A summary of the approved budget is attached.

REVIEW OF FINANCIAL AUDITS 2013/14

The Board reviewed and approved the Financial Audit for the fiscal year ending March 31, 2014. According to our audit report WFS has operated under generally accepted accounting practices through this fiscal year. WFS received another clear audit for the year. A copy of the Auditor's letter is attached.

"ABINOOJII OKOGEDIWIN" CHILDRENS'ACTIVITY, CULTURAL DAYS & POW WOW

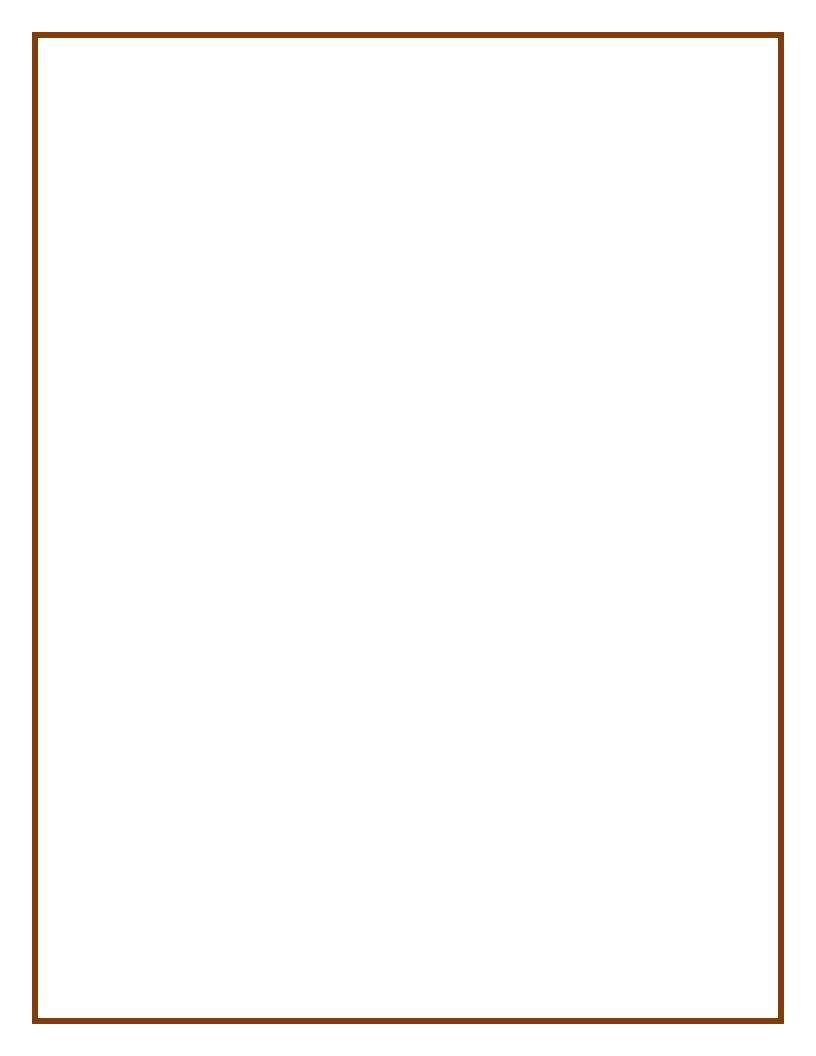
Last year, as part of the Board of Directors continued dedication and commitment to our children in care, the Committee and Board approved expenditures (\$50,000.00) for a three day event held in August 2013 that focused on cultural activities to promote cultural awareness and identity. The Committee and Board decided to make this an annual activity and once again the event was held this past August.

HEALTH SERVICES INTEGRATION FUND

The Agency was approved a total of \$277,558 in funding over a period of 26 months from Health Canada. Funding is for the Health Services Integration Program which strives to integrate Mental Health and Addiction services for Child Welfare clientele. The Agency received \$109,120 for the fiscal year 2013-14. The Agency will be clawed back \$37,740 this year as we were unable to spend the full funding allotment. Reasons for this stem from the departure of the HSIF worker and the time it took to go through the hiring process to find his replacement. As a result, the program delivery suffered.

RESP'S

The Agency is required to open RESP accounts for all children in care. The MCYS guideline is that the child has to be in care for a minimum of one year before RESP accounts can be opened. There have been difficulties obtaining Social Insurance Numbers as Service Canada will no longer accept BCR's as legal documents and instead requires Customary Care Agreements in the application process. To date the Agency has 31 RESP savings accounts opened for children in care (80 accounts are still outstanding) and the Finance Department will be working diligently to obtain the SIN numbers for the remaining children in care to ensure these accounts are opened. Issues surrounding this process include receiving the necessary paperwork from the communities to apply for birth certificates and social insurance numbers in a timely fashion.



ABINOOJII AKIIN (MCTAVISH PROPERTY)

The Agency still has plans to develop this property into a residential treatment centre. The initial plan was to have the property house both the Ganawendaasowin Assessment Program and Treatment Centre as well as the Nanaandawewinan programs. However, the Agency does not have the required capital or equity to proceed with the original planned concept. A modified phased plan which would see the property become an eight-bed treatment facility is being considered by the Board. The renovation project would commence in the fall and be expected to last approximately 12 weeks with an estimated cost of \$210,000. A loan from RBC would have to be secured to move forward with the project and subject to the review and approval of the Board. In discussion with MCYS, repayment for the loan would come from rent line item in our MCYS funding allocation. The estimate and renovation details are attached.

DEVOLUTION

As part of the continuing devolution process, the Weechi-it-te-win Board of Directors has directed that the communities take control in administering caregiver payments in the areas of cultural, recreation, vacation, and clothing.

The Agency is facilitating this process by:

- Reviewing the number of children in care at the beginning of the year;
- Projecting the associated costs for each child in care in the areas of cultural, recreation, vacation, and clothing;
 and
- Increasing monthly payments to the communities based on these projections.

We are reviewing each community's payments in these areas and are preparing to pro-rate these projections for the remainder of the year commencing in November 2014's monthly payment allocation.

We will be asking the communities CCP supervisors and finance managers to create new line items for these four areas when submitting financial reports to the Agency. As well, we will require the communities to maintain an administrative file which may include purchase orders, cheque requisitions, and invoices to substantiate the expenditures and payments to the caregivers. Our finance team is prepared to visit each community to provide orientation, if required.

We will not require the communities to submit these files to the Agency but are requesting the communities maintain the files in good order.

At this time, communities are required to submit:

- A monthly financial statement setting out the revenues and expenditures for each program budget in summary form; and
- An annual audited statement of the revenue and expenditures for each program budget.

Each community will be required to include this information in their financial reports.

OBJECTIVES FOR FISCAL YEARS 2014/15

- Ongoing Review of Corporate Finance Policy
 The Finance Committee has a Corporate Finance Policy review in August. As a result, the Committee has recommended some changes to the finance policy. The policy is currently being prepared for review and recommendation to the Board for approval. This should happen within the next month.
- Ensure that RESP accounts are opened for all children in care.
 This process is coming along and requires the cooperation and coordination of the Agency finance team and the community care teams to facilitate the sharing of information in a timely fashion.
- Secure Capital Funding for Abinoojii Akiin
 The Agency has had discussion with RBC and is in the process of securing a loan in the amount of \$210,000 along with a line of credit in the amount of \$25,000. Once the loan documentation is received, the Committee will review it and make any recommendations to the Board for review and discussion.
- Diligently Monitor Operating Expenditures and eliminate unnecessary expenditures.
 The Committee continues to monitor monthly financial statements and has made efforts to eliminate unnecessary expenditures.
- Ongoing review of Corporate Members Policy.
- Involvement with reconfiguration planning.
 The Committee is committed to its involvement with the Agency's reconfiguration plan and the devolution process. Evaluation methods that includes a program review of the communities and Agency's delivery of programs and services should be developed in conjunction with this planning process.





WEECHI-IT-TE-WIN FAMILY SERVICES INC.



SERVICES COMMITTEE 2013/2014





Missing - Lucille Morrisseau, Sandra Wayash

Lucille Morrisseau, Chairperson Couchiching First Nation

Agnes GroverRainy River First Nations

Tara Smith, Member Naicatchewenin First Nation

Norman Girard Seine River First Nation

Sandra Wayash-Calder Mitaanjigamiing First Nation

SERVICES COMMITTEE ANNUAL REPORT 2014

The Service Committee is a standing committee created by the Board. The Committee is a working group internal to the operations of the agency - Weechi-it-te-win Family Services. In keeping with the philosophy of Weechi-it-te-win, the Service Committee continues to promote Naaniigan Abinooji. The Service Committee meets monthly or as required and through its terms of references was responsible for the following activities of the agency:

DIRECTOR OF NANAADAWEWENIN

This position was formally filled on March 24, 2014 by Shannon Blight. Shannon has continued to provide regular supervision to all of Weechi-it-te-win's non-,mandated programs in addition to the cultural and youth treatment programs.

Activities reviewed by Services Committee

- 1. ANISH-NAA-GEGII: Aboriginal Child Well-Being Screen: In November, 2013 the Board agreed toinvestigate the possibility of implementing this tool with our children in care. In June, 2014, Dr. Nancy Young and Mary Jo Wabano began the debriefing stage of the project by testing the tool with caregivers and 6 children in care to determine if the tool had to be adapted for our system. The tool is currently being redesigned and Shannon and Lauris will be meeting in Sudbury in September 2014 to begin implementation plan.
- 2. **NICWA:** Weechi-it-te-win presented with the Onigaming Customary Care Resource Team at the annual NICWA conference in April 2014. The title of the presentation was "Bringing customary ways to our child welfare practice." The workshop was well attended and evaluations were positive.
- 3. **YOUTH EMPLOYMENT READINESS PROGRAM:** Weechi-it-te-win coordinated a 16 week youth readiness program was developed and delivered to a total of 8 youth in care between the ages of 15 to 18.
- 4. **WEECHI-IT-TE-WIN CULTURAL KNOWLEDGE GATHERING:** 3 day event that took place from Feb 24-26, 2014. The event was well attended with 126 participants overall.
- 5. **GANAWENDAASOWIN RESTRUCTURE:** An internal review was conducted on this program from August to October, 2014. As a result several recommendations were ultimately approved by the Services Committee and Board. These included changing from a three team leader model to a single team leader, reinstating two positions from previous model, and adding a case manager.
- 6. **CULTURAL HEALING IMMERSION PROGRAM FOR FAMILIES (CHIP):** In May 2014, The Board authorized a budget to implement the program. The program was delivered for a 3 week period in Naicatchewenin First Nation. A total of 10 participants (2 families) completed this program

HEALTH SERVICES INTEGRATION FUND

Weechi-it-te-win Family Services is in the final year of the Health Services Integration Program. There was a staff changeover this year and Duane Allan was hired in November 2014. There was a surplus in the program due to staff changeover and low costs in travel of previous and present HSIF Coordinator.

Activities from August 2013 to August 2014:

- 1. **Evaluation Framework** 1st evaluation was contracted out and submitted to Health Canada.
- 2. Bagakaadiziwin Manual –completed August 2014.
- 3. **Crisis Response Protocol** Draft document completed and reviewed by Advisory Committee August 19, 2014 with minor changes to be made. Attempts will be made to encourage First Nations to take on the development of their internal mechanisms, this document will hopefully kick start that process.

- 4. **Protocols** 2 organizations (KRRCFS & Riverside) have requested meetings to review protocols and update as needed.
- 5. **Sustainability Plan** As part of report planning, coordinator will be visiting communities to discuss how the collaboration activities can be improved and sustained upon the projects conclusion. Report to be completed by the beginning of March.

CULTURAL COORDINATOR:

Weechi-it-te-win has been without a Cultural Coordinator for the past year. Gilbert Smith has been filling this position under contract. This position is currently being advertised at Step 2 within the 10 First Nations.

WEECHI-IT-TE-WIN NON-MANDATED PROGRAMS:

TELE-MENTAL HEALTH:

This program was previously referred to as Tele-psychiatry; however, in January 2014 Weechi-it-te-win was informed of a successful application in obtaining **designation as a "service coordination agency for Area 6 in Ontario**." Area 6 includes all First Nations in Northwestern Ontario, north of Red Lake, and James Bay region. Jason Mainville was laterally transferred to this position in April 2014.

Tele-psychiatry stats August 2013 to August 2014

Education Seminars	Date	Number of
		People
Engaging Youth with Anxiety and School Refusal	October 30, 2013	6
Youth Suicide Prevention, Risk Management &	January 14, 2014	7
Postvention		
Disruptive Behaviour Disorders	February 24, 2014	9
Fetal Alcohol Spectrum Disorders	March 19, 2014	6
	March 25, 2014	6
Depression in Children & Adolescents	May 27, 2014	3

Tele-Mental Health Consultations by Agency and First Nation – August 2013 to August 2014

Agency	Number of Consults	Number of Follow-ups
Ganawendaasowin Programs	3	1
Big Grassy	3	1
Big Island	0	0
Couchiching	4	1
Lac La Croix	0	1
Nigigoonsiminikaaning	4	3
Naicatchewenin	1	0
Onegaming	3	3
Mitaanjigaming	2	0
Rainy River First Nations	1	0
Seine River		3
Kenora Rainy River CFS/Fort Frances	9	3
Kenora Rainy River CFS/Atikokan	8	2

Kenora Rainy River CFS/Dryden	1	0
Creighton Youth Services/Sioux Lookout	1	1
Couchiching Health Access Centre	1	0
Development Service Ontario	1	1
Firefly	1 Case Managers Meeting	
LHIN	2 Meetings	
Tele-Mental Health Working Grp	5 Meetings	

Tele-Mental Health Outreach Meetings:

Agency or community	Date(s)	Number of people
United Native Friendship Center	June 27, 2014	1
Onegaming First Nation	June 19, 2014	4-
Giizhewadiziiwin Health Access Centre	July 2, 2014	1
Sioux Lookout Tikinagan	July 30, 2014	2
Sioux Lookout Meno-Ya-Win Health Centre	July 31, 2014	2
Sioux Lookout Friendship Centre	July 31, 2014	1
Nodin Child and Family Intervention Services	August 1, 2014	2
Anishinaabe Abinooji	August 7, 2014	2
Kenora Chiefs Advisory Services	August 8, 2014	5
Firefly	August 8, 2014	4
Waasegiizhig Nanaandawe'iyewigamig	August 8, 2014	1
Health Access Centre		
KO eHealth/Balmertown/Red Lake	August 11,12, 2014	5
Red Lake Indian Friendship Center	August 12, 2014	2
Pikangikum Tikinagan Office-Red Lake	August 12, 2014	1
Payukotayno James and Hudson Bay Family	August 19, 2014	10
Services		
Weeneebayko Area Health Authority	August 19, 2014	4
Big Grassy	August 29, 2014	5

CHILDREN'S MENTAL HEALTH:

This program has been through some changes in the last year that were a result of changes to Ontario's framework on Children's Mental Health. A new service description was developed and service agreement signed with MCYS this fiscal year. Weechi-it-te-win's Children Mental Health program remains the same in many ways. It is a group based intervention program but can also provide individual interventions through a brief therapy model. The primary change to this program is that it is no longer targeted to the 0-6 age group but encompasses all children ages 0-18.

Children's Mental Health Groups/ Program Activities: August 2013 to August 2014

First Nation or Agency	Personal Safety	Parent/Child engagement	Suicide Prevention	Bullying Awareness	Brief Counselling	Crisis Response	Capacity building	Outreach and special
Big Grassy		2			2		1	
Big Island								
Couchiching		1			1			
Lac La Croix				2		1		
Mitaanjigamiing		2			1		1	
Naicatchewenin								
Nigigoonsiminikaaning		2	1				1	14
Rainy River First Nation		1				1	1	1
Onigaming	;	3			1		1	
Seine River					1			
GAP and GTP Programs			1		1		1	
Weechi-it-te-win		1					2	1
Best Start Local Network		1						
FFRR Board of Education		3						
UNFC		1						
FFATHS		1						
TOTALS	9	11	2	2	7	2	8	16

AGENCY BASED TRAINING PROGRAM;

Staff Trainer Activities from August 2013 to August 2014

Type of Training	Dates	Location	# of Participants
Language tables	22-Jan-14	WFS	6
	26-Feb-14		5
	09-Apr-14		3
Child Welfare Profess	ional Series Modules	S	
	Jan 6-9, 2014	Gbezhgomi CFS	22
	Feb 26-27, 2014	WFS	6
	March 5-6, 2014	WFS	5
	March 24-27, 2014	Gbezhgomi CFS	18
	April 30-May2, 2014	WFS	4
	June 5-6, 2014	WFS	3
	June 19-20, 2014	WFS	2
	02-Jun-14	LLC	5
D.E.C.	19-Sep-14	Copper River Inn	100
Live It Program	Oct 1 to Nov 13, 2013	WFS	10
Suicide Risk Assess	16-Oct-13	WFS	28
Management Series	Nov 7-8, 2013	WFS	12
	Nov 21-22, 2013	WFS	10
	Jan 16-17, 2014	WFS	10
	Feb 20-21, 2014	WFS	11
Professionalism	27-Nov-13	Big Grassy	7
	13-Jan-14	Seine River	9
Roles and Responsibil	14-Jan-14	Seine River	7
Intro to Train the Train	Jan 31-Feb 2, 2014	WFS	8
Duty to Report	20-Aug-14	Lac La Croix	4
32 Training	49 training days	5 FN based trainings	281

YOUTH IN TRANSITION PROGRAM:

In January 2014, Weechi-it-te-win's application to MCYS was approved for one FTE "Youth in Transition Worker" to assist children in care transitioning to adulthood. The program has been developed and is now providing services to youth in the Kenora/Rainy River Districts. The position is currently advertised at Step 2 with notice going out to all 10 First Nations. The funding for YITW is guaranteed until Marcy 31, 2015 with the possibility of extension.

Youth in Transition Worker Activities

Activity/Workshop	<u>Date</u>	Location	Total Participants
Financial Literacy	Aug-06	Weechi Training Room	9
Health & Wellness Fair	Aug-29	Couchiching Bingo Palace	22
Outreach Session	July 22	Couchiching First Nation	5
Outreach Session	July 25	Seine River First Nation	5
TOTAL			41

Youth in Transition Caseload:

First Nation	Number of Referral
Seine River	2
Nigigoonsimika	1
Lac La Croix	2
Couchiching	4
Naicatcheweni	0
Rainy River	1
Onigaming	1
Big Grassy	0
Big Island	1
Total	12

CLINICAL SERVICES COORDINATOR:

The Clinical Services Coordinator is responsible for coordinating all psychological consults for the CCP Programs, mentoring and coordinating for the Family Counsellor programs, and capacity building for Family Counsellors and Weechi-it-te-win Clinical and Treatment staff. This position is also the lead coordinator for all Crisis Response referrals at Weechi-it-te-win. In the past year, Leona has provided coverage as Clinical Team Leader as well as one month as Ganawendaasowin Team Leader.

Family Counsellor Meetings occur every 2 months. This year meetings were hosted in Onigaming, Lac La Croix, Mitaanjikamiing, Seine River, Couchiching, and Weechi-it-te-win. Family Counsellor meetings are scheduled on an annual basis every January.

Weechi-it-te-win has provided four crisis response during this year. These were provided at Seine River First Nation and the other three took place at Onigaming.

Clinical Lead		Accumulated	Accumulated	Accumulated
Service Targets	2013	2013	2013	2014
Description	YTD Q1	YTD Q2	YTD Q3	YEND Q4
# Children/Youth Served	24	62	97	106
# Hours of Direct Service	72	196	264	286
# of Staff Trained	10	10	76	120
# Hours of Training	14	14	41	62
Other	77	182	211	268

GANAWENDAASOWIN PROGRAMS:

The Ganawendaasowin Programs underwent significant changes this year. The program was restructured and moved from a 3 Team Leader model to a single Team Lead. Two position from the previous model (2009), Administrative Assistant and Staff Trainer Intake Coordinator were re-implemented, and a new position of Case Manager was added.

The Ganawendaasowin Programs (GAP and GTP) received full licenses in February and May 2014.

Weechi-it-te-win submitted infrastructure surveys for GAP (accessibility), GTP (roof and eaves troughing), and McTavish (renovate to house 8 youth). We have not received any notice from MCYS on these submissions. As a result we have looked at other options including a loan through RBC. Weechi-it-te-win is in the process of developing a plan to renovate McTavish to a level that will allow for the Ganawendaasowin Programs to rent from Weechi-it-te-win instead of IVIK Youth Services.

Month	# of Clients	Tx Beds	OPI	10 Bands	Total
Aug-13	3	0	30	20	50
Sep-13	2	4	0	30	34
Oct-13	3	31	15	31	77
Nov-13	4	18	28	30	76
Dec-13	2	0	31	10	41
Jan-14	3	9	14	0	23
Feb-14	3	23	46	0	69
Mar-14	3	0	6	25	31
Apr-14	2	9	0	23	32
May-14	3	46	0	9	55
Jun-14	2	10	0	0	10
Total	30	150	170	178	498
		30%	34%	36%	100%

GTP - Ganawendaasowin Treatment Program - August 2013 - June 2014						
Month	# Clier	of its	Tx Beds	OPI	10 Bands	Total

Aug-13	8	31	126	31	188
Sep-13	9	7	140	9	156
Oct-13	8	28	135	2	165
Nov-13	8	12	147	30	189
Dec-13	7	31	133	31	195
Jan-14	7	22	145	8	175
Feb-14	5	5	77	0	82
Mar-14	8	31	125	0	156
Apr-14	3	0	72	0	72
May-14	8	0	123	26	149
Jun-14	9	36	108	55	199
Total	80	203	1331	192	1726
		12%	77%	11%	100%

NANAADAWEWENIN GOALS FOR 2014-15

- 1. Bi-annual Cultural Healing Immersion Program for families
- 2. Relocate Ganawendaasowin Treatment Program and obtain full license
- 3. Implement Child Well Being Screen within WFS system
- 4. Ensure Capacity building/mentoring with First Nation Family Preservation Workers
- 5. Track counselling statistics for Children in Care
- 6. Website redesign
- 7. Complete Crisis Response Protocol (HSIF)
- 8. Strengthen and promote Cultural competency, ojibwe language, customary practices within WFS system
- 9. Seek out funding to continue Youth in Transition Program

DIRECTOR OF NAANIIGAAN ABINOOJII - Report for Services

CROWN WARD REVIEW

This year's crown ward review took place June 9 &10, 2014 where 7 files were reviewed

Low Compliancy areas are 3 month and 6 month visits being missed or late.

Moderate Compliancy areas were 6 months plans of Care. Emotional dimension was only area missed on 2/7 files.

High Compliancy areas were 6/7 children met annual medical date

AAR not being completed on 4/7 Child files, assessment recommendation was not incorporated into Plans of Care on 2/3 eligible files.

2012-2013 Crown Ward Final Report- 66.7% (full) Compliancy Performance

2012-2013 Crown Ward Final Report- 9.5% (high) Compliancy Performance

2012-2013 Crown Ward Final Report- 9.5 % (moderate) Compliancy Performance

2012-2013 Crown Ward Final Report- 14. 3 % (low) Compliancy Performance

FOSTER CARE LICENSING REPORT

This year foster care audit will take place Sept 29 - Oct 10, 2014

Continued Care Youth Support (CCYS) previously called ECM (Extended Care & Maintenance)

The CCYS Guide to practice is now complete, approved and distributed to First Nations team and Program Consultants as well as provided to CCP teams on memory stick for their use.

Holiday, Cultural, Recreation Enhancements

This year WFS increased line items from \$200- \$400 per line per Child in Care.

Monthly Babysitting

This year WFS enhanced it monthly household allotment from \$30/mth-50/mth per household.

Service Agreements

All service agreements are up for renewal. Service Agreements were reviewed and updated to reflect current terminology and changes. To date: 1/10 have signed and 5/9 are under way with tentative dates set for Sept/ October. All First Nations have copy of 2014 Board approved Service Agreement

List of Completed Service Agreements:

Highlights: First Nations are wanting to take on the administration of their Child in Care Holiday, Cultural and Recreation dollars. Clothing allotments are also on their agenda. All First Nations have additional position Family Preservation Worker as well as wage parity enhancements.

WFS ABINOOJII OKOGEDIWIN DAYS and POW WOW (children coming together)

This year's activities were hosted by our First Nations CCP teams and WFS.

WFS annual children's activity Days were held on August 12-14, 2014 at the NANICOST grounds. This year's event was another huge success! Attendance was remarkable. The success was certainly a testament to our collaborative efforts with our First Nations team's presentation and participation in this year's event. Children attended the workshops and cultural teachings and enjoyed many fun events over the three and half days and concluded with our Annual Pow wow where we crowned WFS, mini tot, Jr. and Sr. princess's and Braves. Miigwech, to our Elders and our drum which were present throughout these days. Chi-Miigwech to all our CCP teams who hosted such fun and learning and incredible fun filled days for our area children.

NAANIIGAAN ABINOOJII – carry over from last year

The completion of Individual First Nation Naaniigaan Abinoojii Templates were not complete and more recently have been reactivated. Based from discussions from various sources such as F.N. Team members, Elder's Council, C.S.M.'s, and from WFS history, The following drafts were completed;

- -An agency wide Naaniigaan. Abinoojii. Template entitled "Weechi-it-te-win Nagototeg Innatiziwinin"
 - -Naaniigaan Abinoojii service Model
 - -Framework for Naaniigaan Abinoojii Manual
 - -Draft Naaniigaan Abinoojii Plan of Care

Further consultations and completion of individual First Nation Naaniigaan Abinoojiii Templates will continue. Some of First Nations have templates and are reviewing.

NETWORKING MEETINGS

Regular quarterly meetings were held this past year with good participation and attendance by representative(s) from all First Nation Child Care teams. Chi-Miigwech to all the First Nation teams hosting these Networking meetings and providing incredible lunches. Items discussed or presented included but limited to Licensing, Crown Ward review, Break out Groups were reinstated this year- items become part of follow up and suggestion consider and forwarded to Senior teams.

COMMUNITY SUPERVISOR MEETINGS

Are held monthly with exception to July and August (due to Activity Days and Performance Indicators time frame) Meetings general discussion of new forms, services, comments, feedback and information sharing.

PROTOCOLS

- 1) Weechi-it-te-win participated and signed an interagency protocol with Animiki Ozoson Child & Family Services from Winnipeg, Tikanagen Family Services, and Anishnaabe Abinoojii Family Services, Kitapinoonjiiminaanik Family Services (Grassy Narrows), Shawendaasowin Child and Family Services (Whitefish Bay) and Wabaseemoong Child Welfare Authority
- Weechi-it-te-win completed and signed a Service Agreement/Protocol with Kenora/Rainy River Child and Family Services, for WFS to assume care and control of our First Nation children served by KK/RR Child & Family services.
- 3) Dilico Protocol has set back as their board will be meeting this fall. Dilico has concerns regarding jurisdiction concerns. This protocol is still in process. Draft Protocol is completed and awaiting feedback from their Board.

NAANIIGAAN ABINOOJII FORMS AND TEMPLATES

This year, enhancement forms and documents include:

- Caregiver Handbook 2014
- Foster Care Manual
- Serious Occurrence 2014
- **♣** RPAC 2014
- Service Agreement

All current WFS forms and documents are available to First Nations on memory stick and will all be available on WFS website once up and running

OPI

Outside Paid Institutions: We have currently 2 children in OPI placement needing special care.

MCYS Changes

MCYS is in process of making changes to CAS's outcome measurements and accountability expectation. OACAS has been given the tasks to develop the Performance Indicators.

ANCFSAO has a 2 month time frame to present its suggested PI's to OACAS for inclusion of overall PI's. While it was argued that the allotted time was not realistic and did not allow for proper consultations with all 9 mandated and pre-mandated agencies respective First Nations, ANCFSAO worked hard to get their voice to the table. ANCFSAO would be developing Aboriginal Performance Indicators for all Identified First Nations from Ojibway to Cree, Metis, and Inuit etc.

Cyclical Review

MCYS is implementing a review of each agency once every three years. This review will be comprehensive. This will include financial, interviews, file reviews, etc. (see attachment)

Devolution:

All First Nations are operating with good staff compliment. First Nations are eager to take on more responsibilities in Child Welfare. With continued healthy working relationship and sharing, learning the original vision is no longer a vision but operational. There are still area's that need strengthening however, First Nations are working towards internal team building to assist them in achieving the goal.

Naaniigaan Abinoojii Goals for 2014-2015

New Aboriginal Home study tools developed with ANCFSAO.

Alternative Care workers administering their monthly babysitting dollars.

Service Agreement completed with all First Nations and ensuring current reflection of enhancement taken on by each First Nation CCP team.

WEECHI-IT-TE-WIN FAMILY SERVICES INC.



CULTURAL COORDINATOR/ELDERS COMMITTEE 2013/2014



Marie Allen

Nigigoonsiminikaaning First Nation

Margaret Ottertail

Lac La Croix First Nation

Catherine Kelly

Ojibways of Onigaming First Nation

Louis Councillor

Naicatchewenin First Nation

Genevieve McGinnis

Rainy River First Nations

Bessie Tom

Big Grassy First Nation

Agnes Kabatay

Mitaanjigamiing First Nation

Rosie Boshkaykin

Seine River First Nation

Gladys Debungee

Big Island First Nation

Bessie Mainville CouchichingFirst Nation

ELDERS COMMITTEE ANNUAL REPORT 2014

October 2013

Acting Cultural Coordinator Don Jones finished up his duties on October 21, 2013, following the fall ceremonies. All elders were present at the fall ceremonies.

November 2013

Gilbert Smith was brought on for a 30 day contract on November 1, 2013. Gilbert was very busy cleaning and organizing the drum room. He also coordinated the two drum ceremony at Rat Portage between Weechi-it-te-win and Anishinaabe Abinoojii Family Services. All elders were present at this ceremony. On November 13/13 the elders attended the Network meeting hosted at Naicatchewenenin Round House. Gilbert provided cultural assistance to the Ganawendaasowin Programs this month by preparing the sweat lodge and providing opening ceremonies for graduations. He additionally provided cultural support to communities as well as CCP Programs (support for families).

December 2013

Gilbert assisted with the signing of the protocol between Weechi-it-te-win and Kenora Rainy River Child and Family Services. The elders council and drum members were present at this meeting. All the elders and drum members received a Christmas bonus this year.

January 2014

Gilbert continued to provide cultural support to the CCP teams and facilitated meetings with families. He also hosted a cultural teaching workshop for staff on the topic of cultural protocols. He also provided feasting for the WFS HSIF Program. Elders Council met on January 22, 2014.

February 2014

Repairs were made to the hide of the drum and drum was feasted on February 7, 2014. Cultural Coordinator had visits at Seine River, Naicatchewenin, and provided teaching at WFS youth employment readiness program on February 21, 2014. Elders Council attended networking meeting at Big Grassy on February 19, 2014.

Elder Council provided guidance and assistance at the Cultural Knowledge Gathering that took place on February 24, 25, 26, 2014. This gathering was videotaped and DVDs are available upon request.

March 2014

Cultural Coordinator attended child welfare symposium with MCYS, WFS, AAFS and Treaty #3 in Toronto on March 6 and 7, 2014. Opening and closing ceremony for this symposium was provided by cultural coordinators of the three organizations. Presentations were provided by AAFS and WFS.

Cultural Coordinator provided opening and closing for HSIF forum. This forum was a networking effort between all organization that provide mental health and addictions services in the Fort Frances Tribal Area.

April 2014

Cultural Coordinator was planning to provide cultural support for WFS presentation at the annual NICWA conference; however was not able to attend.

April 25, 2014, Gilbert coordinated a staff talking circle at the round house in Naicatchewenin.

April 26, 2014: shake tent ceremony in Mitanjikoming for WFS. Direction was provided for hide on mango inini, tobacco offerings for staff, and medicine room.

May 2014

May 15, 2014: Meeting was coordinated with elders Bessie Mainville and Agnes Kabatay to consult on what WFS can do to help children 0-6 who are in care.

Elders attended the two drum ceremony between Weechi-it-te-win and Anishinaabe Abinoojii on May 27, 2014 at Onigaming First Nation. Jessie Kelly was appointed as member of the Maango Inini drum. At this time spring feasting for Maango Inini was completed.

June 2014

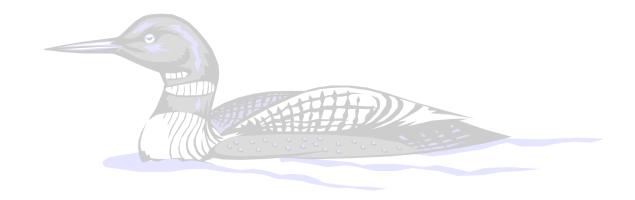
June 2, 2014: Cultural Coordinator provided opening for presentation on Anishinaabe Abinoojii Inokinegewin teachings. Cultural Coordinator engaged in planning for the Cultural Healing Immersion Program for families. Cultural Coordinator provided opening ceremony for Network Meeting at Copper River Inn on June 12, 2014.

July 2014

Cultural Coordinator delivered the Cultural Healing Immersion Program for families for three weeks in July at Naicatchewenin First Nation. Two families (10 individuals) attended this program. Outcomes were beneficial, evaluations were very positive

August 2014

The Elders Council were very active in the Abinoojii Ogodewin Children's Activity Days. The elders provided teachings on child rearing, parenting, and workshops for caregivers. The Elders Council also attended the Children's Pow Wow and very active in selecting the princesses and braves; as well as the regalia giveaway.



W.F.S. PRINCESS' AND BRAVES' 2014



