

# REQUEST FOR PROPOSAL

## LAND BASED CULTURAL CAMP

January 7, 2021

Issued by:

### WEECHI-IT-TE-WIN FAMILY SERVICES

**Contact Person:** Michelle Strachan, Developmental Support Services Manager

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#### INTRODUCTION AND BACKGROUND:

Weechi-it-te-win Family Services is seeking interested individuals, groups or programs in the 10 First Nations to plan, coordinate and facilitate a Land Based Cultural Camp. Weechi-it-te-win Family Services is accepting proposals in response to this Request for Proposal ("RFP") in order to find a qualified source to provide a Land Based Cultural Camp.

#### PROJECT GOALS AND SCOPES OF SERVICES:

***Our goal with respect to a Boys Coming of Age Cultural Camp is to:***

1. Provide youth between the ages of 9-14 with opportunity to learn their roles as young men and women ***in relation to*** living off the land, ceremony, feasting and harvesting;
2. Provide hands-on, interactive and land based learning through ceremony, cultural practices and teachings;
3. Increase their sense of purpose, identity and self-esteem;
4. A ***family based*** camp to strengthen and empower families to actively participate and have the opportunity to share land based activities with the young girls and boys in their community; Families will come together to act in the best interest of their child(ren) by participating in the camp;
5. Community driven cultural camp with emphasis on community resources, leaders, knowledge holders and Elders;
6. To ensure that the camp is organized and facilitated under the guidance of community Elders;
7. Increase shared responsibility in the upbringing of children, thereby, restoring a traditional child rearing practice.

***The selected communities will be responsible for:***

1. Planning, coordinating and facilitating a Land Based Cultural Camp for youth between the ages of 9-14, including providing a Name for the Camp;
2. Ensuring that local community resources, knowledge holders and Elders are utilized;
3. ***Narrative and Statistical Reporting*** on the Land Based Cultural Camp to Weechi-it-te-win Family Services;
4. Including a plan for health and safety in relation to Covid-19 restrictions in the Work Plan.

#### **ANTICIPATED SELECTION SCHEDULE:**

The Request for Proposal timeline is as follows:

Request for Proposal Application Available: January 7, 2021

Deadline for Submissions: January 21, 2021

Selection, Approval and Notification of Approval of Submissions: January 25, 2021

#### **BUDGET**

Budget for proposals should not exceed **\$12, 000.00**.

#### **TIME AND PLACE OF SUBMISSION AND PROPOSALS:**

The RFP will be posted on our website, [www.weechi.ca](http://www.weechi.ca), and can be downloaded from there directly as of ***January 7, 2021***.

Respondents to this RFP must submit one original and 4 copies of their proposal. Responses must be received ***January 21, 2021 no later than noon***. Responses should be clearly marked "***RFP-Land Based Cultural Camp***" and can be emailed, faxed or hand delivered to the contact person noted above.

#### **TIMELINE**

The project must be completed by **March 1, 2021**.

Submission of Income/Expense Statement (with original receipts), Service Data Reporting Template, one-page narrative and evaluation of camp must be submitted no later than ***March 26, 2021***, preferably upon completion of the camp.

#### **ELEMENTS OF PROPOSAL:**

A submission must include, at minimum, the following elements;

1. Signed and dated Request for Proposal Application Form;
2. Completed Work Plan template including:
  - i. Project Deliverables

ii. Activities

iii. Person (s) Responsible

iv. Projected Financial Budget

v. Timelines

vi. Provisions in plan to ensure families actively participate in the camp

vii. Provisions in plan to ensure elders guidance

3. Formal Income/Expense Statement upon completion of Camp. All original receipts must be included;

4. Service Data Reporting Template;

5. A one-page narrative outlining the outcomes, strengths and challenges of the Camp;

6. Evaluation of Camp (e.g. Client Satisfaction Survey)

**EVALUATION CRITERIA:**

**The successful respondent will:**

1. One of the 10 Treaty Three First Nation communities in the Fort Frances-Rainy River District;
2. Provide **Land Based Cultural Camp** to youth between the ages of 9-14;
3. Ensure participants normally reside on the First Nation Community and are registered or eligible to be registered;
4. **Priority will be given to First Nation (s) that have not already received funding for Cultural Camps through Weechi-it-te-win Family Services/Developmental Support Services**