



COMMUNICATION ASSISTANT (External)

GENERAL DESCRIPTION

The Communication Assistant position is a full time, permanent position which will work within a culturally competent system of care and as such will acknowledge and incorporate, at all levels, the importance of culture, the expansion of cultural knowledge, and the overall vision of Weechi-it-te-win Family Services (WFS).

The Communication Assistant will foster cultural awareness through active participation in an inductive learning process, gaining an understanding of historical trauma and impacts of oppression and how these relate to current issues within Indigenous family services.

The Communication Assistant will provide direct services and supports to children with speech, language, voice, or fluency disabilities within a trauma informed, culturally safe and rehabilitative framework. The Communication Assistant will implement speech and language programs or activities as planned by the Speech and Language Pathologist. The Communication Assistant will participate in the development and implementation of individual care plans and goals inclusive of the individual, family, and community input.

RESPONSIBILITY

The Communication Assistant reports to the Director of Developmental Support Services of Weechi-it-te-win Family Services.

QUALIFICATIONS

1. A college diploma in Early Childhood Education or a Bachelor of Arts with special emphasis in child development with 2-year experience working in a Developmental Services Program for children and youth;
2. Knowledge of and experience in traditional healing practices, and experience in working with Elders and Healers;
3. Professional experience in development assessment and report writing;
4. Knowledge of current, trauma informed, best practices for early intervention and developmental therapy;
5. Demonstrated ability to develop and maintain compassionate, supportive, and empowering relationships with individuals with intellectual and developmental disabilities;
6. Ability to speak Ojibway or understand the Anishinaabe language;
7. Capacity to assist/lift individuals with physical disabilities and/or limited mobility;
8. Ability to apply intervention crisis strategies;

9. Demonstrated ability to prepare comprehensive narrative and statistical reports;
10. Respect for individuals and their right to share in decisions about their care;
11. Excellent oral and verbal communication skills;
12. Must possess a valid Driver's license; and be able to submit a driver's abstract.

SALARY: \$67,961.17 to \$88,673.91

Application must include:

- ✓ Cover Letter – **signed and dated.**
 - ✓ Resume
 - ✓ Three references (one must be employment related) along **with written permission** to contact references.
- **Applications submitted without** all the above required documentation **will not be considered.**
 - Only those selected for an interview will be contacted.
 - Complete job descriptions available upon request

Submit Applications to:
APPLICATION:

Jackie DeBenedet
P.O. Box 812
Fort Frances, ON P9A 3N1
Phone number: (807) 274-3201 ext. 4065
Fax number: (807) 274-8435
jackie.debenedet@weechi.ca

DEADLINE TO SUBMIT
Mar. 8 , 2024, 12:00 p.m.

(S3)