



Youth in Transition Housing Support Coordinator

GENERAL DESCRIPTION

The Youth in Transition Housing Support Coordinator is a full-time, permanent position funded through the Ontario Ministry of Children, Community and Social Service. The Youth in Transition Housing Support Coordinator will work within a culturally competent system of care and as such will acknowledge and incorporate, at all levels, the importance of culture, the expansion of cultural knowledge, and the overall vision of Weechi-it-te-win Family Services.

The Youth in Transition Housing Support Coordinator is responsible for supporting the housing needs and life skill development of youth ages 15-24 by providing specialized supports and training that will assist youth transitioning out of care into adulthood.

The Youth in Transition Housing Support Coordinator is responsible for the overall operations of Weechi-it-te-win Nizigos-Nimishomeh Endaad Semi-Independent Living Program which includes case management of the caregiver and respite files; and oversight of referral, admission, and service planning for youth residents as related to a successful transition to independence.

Finally, the Youth in Transition Housing Support Coordinator will assist youth to identify and pursue their goals as related to independent living and life skill development; and will support them to access and navigate adult service systems relevant to their specific needs. The Youth in Transition Housing Support Coordinator will work with community services and form linkages to connect youth with existing supports, cultural resources, and housing programs.

RESPONSIBILITY

The Youth in Transition Housing Support Coordinator will be responsible to the Director of Nanaandawewenin.

QUALIFICATIONS

1. A College diploma in the field of social work, social service, native child and families or related field is required.
2. 1 year of direct practice experience working with youth.
3. Experience in service coordination and case management.
4. Demonstrated ability to work co-operatively and effectively within a multi-disciplinary team of service providers.
5. Knowledge of and sensitivity to the life experiences and needs of the youth in care.
6. Ability to understand or speak Ojibway would be considered an asset.
7. Effective written and oral communication skills, problem solving, advocacy skills.
8. Ability to work flexible hours as required to meet the needs of youth
9. Must possess a valid Ontario Class "G" Driver's License and have access to a personal vehicle.

SALARY: \$72,604.37 to \$84,937.19

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Application must include:

- ✓ **Step 1 (Internal)**-An employee interested in requesting to be considered for a lateral transfer or promotion must submit a request in writing, fax, and/or electronically to their immediate supervisor and copied to the Human Resource Officer prior to the deadline. Requests received beyond the deadline will not be considered.
Step 2- Members of 9 First Nation Partners
Step 3- Open to the public
- ✓ **Cover Letter – sign and dated**
- ✓ **Resume**
- ✓ **Three references** (one must be employment related) along **with written permission** to contact references.
- ✓ Indicate if you are a member of one of the nine affiliated First Nation partner communities.

- **Applications submitted without** all above required documentation **will not be considered**
- Only those selected for an interview will be contacted
- Complete job descriptions available upon request

Submit Applications to:

APPLICATION:

P.O. Box 812

Fort Frances, ON P9A 3N1

Phone number: (807) 274-3201 ext. 4021

Fax number: (807) 274-8435

careers@weechi.ca

DEADLINE TO SUBMIT APPLICATION Step 1(Internal) and Step 2(First Nation Partner Communities)
July 2, 2025 -12:00 p.m.

DEADLINE TO SUBMIT APPLICATION (Step 3-External/Public) – July 10, 2025 – 12:00pm